

SECTION 8**PO 307 – SERVE IN AN AIR CADET SQUADRON**

1. **Performance.** Serve in an Air Cadet Squadron.
2. **Conditions**
 - a. Given:
 - (1) Supervision, and
 - (2) Assistance as required.
 - b. Denied: N/A.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard.** The cadet will serve in an Air Cadet Squadron, to include:
 - a. participating in year three training;
 - b. exploring year three CSTC training opportunities; and
 - c. recognizing the partnership between the Air Cadet League and the Department of National Defence (DND).
4. **Remarks**
 - a. EO M307.01 (Identify Proficiency Level Three Training Opportunities) shall be conducted at the beginning of the training year.
 - b. EO M307.02 (Identify Year Three CSTC Training Opportunities) shall be conducted prior to the CSTC application deadline.
5. **Complementary Material.** Complementary material associated with PO 307 is designed to enhance the cadet's knowledge of serving in an Air Cadet Squadron through a number of activities:
 - a. EO C307.01 (Participate in a Presentation Given by a Guest Speaker From the Regional Cadet Support Unit [RCSU]),
 - b. EO C307.02 (Participate in a Presentation Given by the Cadet Liaison Officer [CLO]),
 - c. EO C307.03 (Participate in a Presentation Given by a Guest Speaker from the Air Cadet League of Canada [ACLC]),
 - d. EO C307.04 (Identify the Application Procedure for the Glider and Power Pilot Scholarships), and
 - e. EO C307.05 (Participate in a Presentation on the Duke of Edinburgh Award Program).

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EO M307.01 – IDENTIFY PROFICIENCY LEVEL THREE TRAINING OPPORTUNITIES

1. **Performance.** Identify Proficiency Level Three Training Opportunities.
2. **Conditions**
 - a. Given:
 - (1) Handout of Performance Objectives (POs) and Enabling Objectives (EOs) of Proficiency Level Three training opportunities,
 - (2) Supervision, and
 - (3) Assistance as required.
 - b. Denied: N/A.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard.** The cadet shall identify Proficiency Level Three training opportunities, to include:
 - a. mandatory, and
 - b. complementary.
4. **Teaching Points**

TP	Description	Method	Time	Ref
TP1	Identify Proficiency Level Three mandatory training opportunities, to include: <ol style="list-style-type: none"> a. training common to the sea, army, and air elements of the CCO, to include: <ol style="list-style-type: none"> (1) citizenship, (2) community service, (3) leadership, (4) personal fitness and healthy living, (5) recreational sports, (6) air rifle marksmanship, (7) general cadet knowledge, (8) drill, and (9) instructional techniques; and b. air elemental training, to include: <ol style="list-style-type: none"> (1) CF familiarization, (2) aviation subjects, (3) aerospace, (4) aviation technology subjects, and (5) aircrew survival. 	In-Class Activity	15 min	A0-010 A3-064
TP2	Identify Proficiency Level Three complementary training opportunities.	Interactive Lecture	5 min	Refer to Remarks paragraph 11

TP	Description	Method	Time	Ref
TP3	Conduct an activity on Proficiency Level Three training opportunities.	In-Class Activity	5 min	

5. **Time**

- | | | |
|----|--------------------------|--------|
| a. | Introduction/Conclusion: | 5 min |
| b. | In-Class Activity: | 20 min |
| c. | Interactive Lecture: | 5 min |
| d. | Total: | 30 min |

6. **Substantiation**

- An in-class activity was chosen for TPs 1 and 3 as it is an interactive way to provoke thought and stimulate interest among the cadets.
- An interactive lecture was chosen for TP 2 to orient the cadets to and generate interest in Proficiency Level Three complementary training opportunities.

7. **References**

- A0-010 Director Cadets 2. (2007). CATO 11-04, *Cadet Program Outline*. Ottawa, ON: Department of National Defence.
- A3-064 Director Cadets 3. (2008). CATO 51-01, *Air Cadet Program Outline*. Ottawa, ON: Department of National Defence.

8. **Training Aids**

- Presentation aids (eg, whiteboard/flip chart/OHP/multimedia projector) appropriate for the classroom/training area,
- Handouts of the POs and EOs for Proficiency Level Three training, and
- Tape.

9. **Learning Aids.** Handouts of the POs and EOs for Proficiency Level Three training.

10. **Test Details.** N/A.

11. **Remarks**

- For Proficiency Level Three complementary training opportunities in TP 2, refer to the squadron's annual training plan.
- This EO should be scheduled as early as possible in the training year. See the sample schedule located at Chapter 2, [Annex B](#).

EO M307.02 – IDENTIFY YEAR THREE CSTC TRAINING OPPORTUNITIES

1. **Performance.** Identify Year Three CSTC Training Opportunities.
2. **Conditions**
 - a. Given:
 - (1) Supervision, and
 - (2) Assistance as required.
 - b. Denied: N/A.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard.** The cadet shall identify year three CSTC training opportunities, to include:
 - a. areas of interest,
 - b. courses within each area of interest, and
 - c. prerequisites for the courses within each area of interest.
4. **Teaching Points**

TP	Description	Method	Time	Ref
TP1	Discuss the areas of interest of CSTC training opportunities, to include: <ol style="list-style-type: none"> a. fitness and sports, b. music, c. marksmanship, d. leadership, e. aviation, f. aviation technology, g. aerospace, and h. aircrew survival. 	Group Discussion	10 min	A0-010 A0-033 A3-029
TP2	Explain selection of year three summer courses, to include: <ol style="list-style-type: none"> a. all six-week courses offered within each area of common interest, b. all six-week courses offered within each elementally-specific area, c. the three-week Advanced Aviation Course, and d. prerequisites for each three- and six-week course. 	Interactive Lecture	15 min	A0-010 A0-033 A3-003 A3-029

5. **Time**

- | | |
|-----------------------------|--------|
| a. Introduction/Conclusion: | 5 min |
| b. Group Discussion: | 10 min |
| c. Interactive Lecture: | 15 min |
| d. Total: | 30 min |

6. **Substantiation**

- a. A group discussion was chosen for TP 1 as it allows the cadets to interact with their peers and share their experiences, opinions, and feelings about year three CSTC training opportunities.
- b. An interactive lecture was chosen for TP 2 to orient the cadets to year three CSTC training opportunities and to generate interest.

7. **References**

- a. A0-010 Director Cadets 2. (2007). CATO 11-04, *Cadet Program Outline*. Ottawa, ON: Department of National Defence.
- b. A0-033 Director Cadets 3. (2004). CATO 14-21, *Music Training and Education With the Canadian Cadet Organizations*. Ottawa, ON: Department of National Defence.
- c. A3-003 Director Cadets 3. (2000). CATO 54-20, *Summer Training Directive – Royal Canadian Air Cadets*. Ottawa, ON: Department of National Defence.
- d. A3-029 Director Cadets 3. (2006). CATO 51-01, *Air Cadet Program Outline*. Ottawa, ON: Department of National Defence.

8. **Training Aids.** Presentation aids (eg, whiteboard/flip chart/OHP/multimedia projector) appropriate for the classroom/training area.

9. **Learning Aids.** N/A.

10. **Test Details.** N/A.

11. **Remarks**

- a. This EO should be conducted before the summer training application deadline.
- b. It is recommended that the summer training application forms be completed during a training session after this EO has been conducted.

EO M307.03 – RECOGNIZE THE PARTNERSHIP BETWEEN THE AIR CADET LEAGUE OF CANADA (ACLC) AND DND

1. **Performance.** Recognize the Partnership Between the Air Cadet League of Canada (ACLC) and DND.
2. **Conditions**
 - a. Given:
 - (1) Supervision, and
 - (2) Assistance as required.
 - b. Denied: N/A.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard.** The cadet shall recognize the partnership between the ACLC and DND, to include:
 - a. the three levels of the ACLC,
 - b. the roles of the ACLC and DND,
 - c. the responsibilities of the ACLC, and
 - d. the responsibilities of DND.
4. **Teaching Points**

TP	Description	Method	Time	Ref
TP1	Describe the three levels of the ACLC, to include: <ol style="list-style-type: none"> a. national, b. provincial, and c. local. 	Interactive Lecture	5 min	

TP	Description	Method	Time	Ref
TP2	<p>Discuss the role of the ACLC, to include:</p> <p>a. selecting scholarship recipients, to include:</p> <ol style="list-style-type: none"> (1) Robert and Mary Dale Scholarship, (2) Leonard and Kathleen Birchall Scholarship, (3) Pilot Training Achievement Awards, (4) Canadian Business Aviation Association Power Scholarship, (5) CAE Power Scholarship, (6) Air Line Pilots Association Power Scholarship, (7) Irvin Erb/Virginia Mitchell Award for the Top Power Pilots in Canada, and (8) Annual Music Awards for Excellence; and <p>b. participating in aspects of the selection process of cadets for certain national summer training courses which may include:</p> <ol style="list-style-type: none"> (1) International Air Cadet Exchange (IACE), (2) Power Pilot Scholarship (PPS), (3) Glider Pilot Scholarship (GPS), (4) Leadership and Ceremonial Instructor (LCI), (5) Fitness and Sports Instructor course, (6) Survival Instructor course (SIC), (7) Advanced Aerospace course (AASC), (8) Advanced Aviation Technology - Aircraft Maintenance and Manufacturing course (AATC-AM), (9) Advanced Aviation Technology course - Airport Operations (AATC-AO), and (10) Oshkosh Trip (OT). 	Interactive Lecture	10 min	C3-248

TP	Description	Method	Time	Ref
TP3	Identify the responsibilities of the ACLC, to include: <ol style="list-style-type: none"> a. making recommendations for the formation or disbandment of squadrons; b. providing financial support to squadrons as required; c. supervising squadron sponsoring committees; d. overseeing, in cooperation with DND, the effective operation of air cadet squadrons and their sponsoring committees; e. administering trust accounts set up for awards to outstanding cadets; f. identifying and providing other appropriate awards to recognize commendable cadets' and volunteers' performances; and g. participating in the cadet selection process for national courses and exchange programs. 	Interactive Lecture	5 min	C3-247 (p.1-12)
TP4	Identify the responsibility of DND to provide the following: <ol style="list-style-type: none"> a. supervision and administration of cadet squadrons; b. material to squadrons IAW the scale of issue; c. training, pay and allowances for Cadet Instructor Cadre (CIC) officers; d. funds for payment of annual grants (eg, band grants) and training bonuses; e. transportation for directed training; f. facilities and staff for cadet summer training centres (CSTCs); g. syllabi and training aids; h. medical care as authorized by regulations; i. liaison with cadet squadrons; j. officers or appropriate civilians for annual ceremonial reviews; and k. policy regarding CIC officers, civilian instructors, and cadets. 	Interactive Lecture	5 min	C3-247 (p.1-12)

5. Time

a.	Introduction/Conclusion:	5 min
b.	Interactive Lecture:	25 min
c.	Total:	30 min

6. **Substantiation.** An interactive lecture was chosen for this lesson to orient the cadet to the partnership between the ACLC and DND.
7. **References**
 - a. C3-247 Air Cadet League of Canada. (2008). *Policy and Procedures Manual*. Retrieved February 13, 2008, from www.aircadetleague.com/main.asp?language=english&flash=enabled&page=news_e.html.
 - b. C3-248 Air Cadet League of Canada. (2008). *Post-Secondary Scholarships*. Retrieved February 13, 2008, from www.aircadetleague.com/main.asp?language=english&flash=enabled&page=news_e.html.
8. **Training Aids**
 - a. Presentation aids (eg, whiteboard/flip chart/OHP/multimedia projector) appropriate for the classroom/training area,
 - b. Tape, and
 - c. Cue cards.
9. **Learning Aids**
 - a. Handout of the squadron's sponsor information,
 - b. Handout of national Air Cadet summer training courses,
 - c. Handout of the partnership between the ACLC, and
 - d. Handout of the partnership between the DND.
10. **Test Details.** N/A.
11. **Remarks.** It is recommended that this EO be scheduled early in the training year and prior to the national course and scholarship selection boards.

EO C307.01 – PARTICIPATE IN A PRESENTATION GIVEN BY A GUEST SPEAKER FROM THE REGIONAL CADET SUPPORT UNIT (RCSU)

1. **Performance.** Participate in a Presentation Given by a Guest Speaker From the Regional Cadet Support Unit (RCSU).
2. **Conditions**
 - a. Given:
 - (1) Supervision, and
 - (2) Assistance as required.
 - b. Denied: N/A.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard.** The cadet shall participate in a presentation given by a guest speaker from the RCSU.
4. **Teaching Points.** The guest speaker is asked to:
 - a. discuss their role at the RCSU;
 - b. describe how the RCSU assists the squadron, to include:
 - (1) field training exercises,
 - (2) citizenship activities,
 - (3) common training,
 - (4) inter-squadron activities, and
 - (5) any other items of interest.
5. **Time**

a.	Introduction/Conclusion:	5 min
b.	Interactive Lecture:	55 min
c.	Total:	60 min
6. **Substantiation.** An interactive lecture was chosen for this lesson to orient the cadets to the role of the RCSU.
7. **References.** N/A.
8. **Training Aids.** Presentation aids (eg, whiteboard/flip chart/OHP/multimedia projector) appropriate for the classroom/presentation area.
9. **Learning Aids.** N/A.
10. **Test Details.** N/A.

11. **Remarks**

- a. Training aids should be determined by contacting the guest speaker prior to the presentation.
- b. This EO may be scheduled with a staff assistance visit (SAV).
- c. There is no instructional guide for this EO.

EO C307.02 – PARTICIPATE IN A PRESENTATION GIVEN BY THE CADET LIAISON OFFICER (CLO)

1. **Performance.** Participate in a Presentation Given by the Cadet Liaison Officer (CLO).
2. **Conditions**
 - a. Given:
 - (1) Supervision, and
 - (2) Assistance as required.
 - b. Denied: N/A.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard.** The cadet shall participate in a presentation given by the CLO to identify the relationship between the Canadian Cadet Organization (CCO) and the Canadian Forces (CF).
4. **Teaching Points.** The guest speaker is asked to:
 - a. discuss any previous cadet experience;
 - b. describe their role as a liaison between the squadron and the CF;
 - c. describe their position within the CF; and
 - d. discuss any other items of interest.
5. **Time**

a. Introduction/Conclusion:	5 min
b. Interactive Lecture:	55 min
c. Total:	60 min
6. **Substantiation.** An interactive lecture was chosen for this lesson to orient the cadets to the relationship between the CCO and the CF and to introduce the CLO.
7. **References.** N/A.
8. **Training Aids.** Presentation aids (eg, whiteboard/flip chart/OHP) appropriate for the classroom/presentation area.
9. **Learning Aids.** N/A.
10. **Test Details.** N/A.
11. **Remarks**
 - a. Training aids should be determined by contacting the CLO prior to the presentation.
 - b. There is no instructional guide for this EO.

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EO C307.03 – PARTICIPATE IN A PRESENTATION GIVEN BY A GUEST SPEAKER FROM THE AIR CADET LEAGUE OF CANADA (ACLC)

1. **Performance.** Participate in a Presentation Given by a Guest Speaker from the Air Cadet League of Canada (ACLC).
2. **Conditions**
 - a. Given:
 - (1) Supervision, and
 - (2) Assistance as required.
 - b. Denied: N/A.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard.** The cadet shall participate in a presentation given by a guest speaker from the Air Cadet League to identify the partnership between the Air Cadet League, the Department of National Defence (DND), and the squadron.
4. **Teaching Points.** The guest speaker is asked to:
 - a. discuss the role of the ACLC;
 - b. discuss the opportunities offered to cadets by the ACLC;
 - c. describe their role within the ACLC; and
 - d. describe any previous cadet or military experience.
5. **Time**

a. Introduction/Conclusion:	5 min
b. Interactive Lecture:	55 min
c. Total:	60 min
6. **Substantiation.** An interactive lecture was chosen for this lesson to orient the cadets to the ACLC.
7. **References.** N/A.
8. **Training Aids.** Presentation aids (eg, whiteboard/flip chart/OHP) appropriate for the classroom/presentation area.
9. **Learning Aids.** N/A.
10. **Test Details.** N/A.
11. **Remarks**
 - a. Training aids should be determined by contacting the guest speaker prior to the presentation.
 - b. There is no instructional guide for this EO.

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EO C307.04 – IDENTIFY THE APPLICATION PROCEDURE FOR THE GLIDER AND POWER PILOT SCHOLARSHIPS

1. **Performance.** Identify the Application Procedure for the Glider and Power Pilot Scholarships.
2. **Conditions**
 - a. Given:
 - (1) Handouts,
 - (2) Supervision, and
 - (3) Assistance.
 - b. Denied: N/A.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard.** The cadet shall identify the application procedure for the glider and power pilot scholarships, to include:
 - a. the learning resources available,
 - b. the application procedure, and
 - c. the qualification exam.
4. **Teaching Points**

TP	Description	Method	Time	Ref
TP1	Describe the learning resources available, to include: <ol style="list-style-type: none"> a. instructor-led resources, and b. self-study resources. 	Interactive Lecture	10 min	

TP	Description	Method	Time	Ref
TP2	Describe the application procedure, to include: a. prerequisites, to include: (1) age, (2) cadet proficiency level, and (3) secondary education level; b. physical restrictions for the Glider Pilot Scholarship, to include: (1) height, and (2) weight; c. a one-page narrative, d. application forms, to include: (1) CF-51, and (2) DND 2226; e. qualifying exam, f. medical certificate, to include: (1) category required, (2) date required by, and (3) local Transport Canada (TC) approved medical examiner; and g. the assessment and selection committee.	Interactive Lecture	25 min	A3-060 A3-061 A3-062
TP3	Describe the qualifying exam, to include: a. format, b. pass mark, and c. preparation.	Interactive Lecture	20 min	A3-060 A3-061 A3-062

5. Time

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|-----------------------------|--------|
| a. Introduction/Conclusion: | 5 min |
| b. Interactive Lecture: | 55 min |
| c. Total: | 60 min |

6. **Substantiation.** An interactive lecture was chosen for this lesson to orient the cadets to the application procedures for the flying scholarship courses.

7. References

- A3-060 Director Cadets 4. (2007). CATO 54-26, *Glider Pilot Scholarship Program*. Ottawa, ON: Department of National Defence.
- A3-061 Director Cadets 4. (2007). CATO 54-27, *Power Pilot Scholarship Program*. Ottawa, ON: Department of National Defence.
- A3-062 Director Cadets 4. (2007). CATO 54-20, *Summer Training Directive – Royal Canadian Air Cadets*. Ottawa, ON: Department of National Defence.

8. Training Aids

- a. Presentation aids (eg, whiteboard/flip chart/OHP/multimedia projector) appropriate for the classroom/training area, and
- b. Learning resources available at the squadron.

9. Learning Aids

- a. Handout of available learning resources,
- b. Handout of local TC approved medical examiners,
- c. Handout detailing prerequisites and restrictions,
- d. CATO 54-26, *Glider Pilot Scholarship Program*, Annex A, for applicants to the glider pilot scholarship, and
- e. CATO 54-27, *Power Pilot Scholarship Program*, Annex A for applicants to the power pilot scholarship.

10. Test Details. N/A.**11. Remarks**

- a. This EO should be scheduled in conjunction with EO M307.02 (Identify Year Three CSTC Training Opportunities).
- b. The learning resources and medical examiners handouts for this lesson will have to be adapted to reflect local availability.

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EO C307.05 – PARTICIPATE IN A PRESENTATION ON THE DUKE OF EDINBURGH AWARD PROGRAM

1. **Performance.** Participate in a Presentation on the Duke of Edinburgh Award Program.
2. **Conditions**
 - a. Given:
 - (1) Supervision, and
 - (2) Assistance as required.
 - b. Denied: N/A.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard.** The cadet shall participate in a presentation given on the Duke of Edinburgh Award program to gain awareness of the objectives of the program.
4. **Teaching Points**

TP	Description	Method	Time	Ref
TP1	Describe the different levels of the program, to include: <ol style="list-style-type: none"> a. bronze, b. silver, and c. gold. 	Interactive Lecture	5 min	C0-196 C0-197
TP2	Explain the five sections of the program, to include: <ol style="list-style-type: none"> a. service, b. adventurous activity, c. skills, d. physical recreation, and e. residential project. 	Interactive Lecture	10 min	C0-196 C0-197
TP3	Describe the relationship between the squadron, CSTC programs and the Duke of Edinburgh Award program.	Interactive Lecture	5 min	C0-196 C0-197
TP4	Facilitate a question and answer period.	Interactive Lecture	5 min	

5. **Time**
 - a. Introduction/Conclusion: 5 min
 - b. Interactive Lecture: 25 min
 - c. Total: 30 min

6. **Substantiation.** An interactive lecture was chosen for this lesson to introduce, clarify, emphasize and summarize the objectives of the Duke of Edinburgh Award program.
7. **References**
 - a. C0-196 Duke of Edinburgh Award. (2008). *The Award*. Retrieved February 12, 2008, from <http://www.dukeofed.org/Award.htm>.
 - b. C0-197 Duke of Edinburgh Award. (2007). *Participant's Record Book*. Marham, ON: Langstaff Reed Printing Ltd.
8. **Training Aids.** Presentation aids (eg, whiteboard/flip chart/OHP) appropriate for the classroom/training area.
9. **Learning Aids.** N/A.
10. **Test Details.** N/A.
11. **Remarks**
 - a. Training aids should be determined by contacting the speaker prior to the presentation.
 - b. Cadets may participate in the Duke of Edinburgh Award program as an optional activity.
 - c. A member of the squadron staff may present this lesson if a Duke of Edinburgh Award program representative is unavailable.