

PO 407

1. **Performance:** Serve in an Air Cadet Squadron
2. **Conditions:**
 - a. Given:
 - (1) Supervision, and
 - (2) Assistance as required.
 - b. Denied: Nil.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard:** The cadet will serve in an air cadet squadron, to include:
 - a. participating in year four training; and
 - b. exploring year four CSTC training opportunities.
4. **Remarks:**
 - a. EO M407.01 (Discuss Proficiency Level Four Training Opportunities) shall be conducted at the beginning of the training year.
 - b. EO M407.02 (Discuss Year Four Cadet Summer Training Centre [CSTC] Training Opportunities) shall be conducted prior to the CSTC application deadline.
5. **Complementary Material:**
 - a. Complementary material associated with PO 407 is designed to enhance the cadet's knowledge of serving in an air cadet squadron through a number of activities such as EO C407.01 (Prepare for a Merit Review Board).
 - b. Some complementary training offered in previous levels may be selected as complementary training in year four, specifically:
 - (1) EO C307.01 (Participate in a Presentation Given by a Guest Speaker From the Regional Cadet Support Unit [RCSU]),
 - (2) EO C307.02 (Participate in a Presentation Given by the Cadet Liaison Officer [CLO]),
 - (3) EO C307.03 (Participate in a Presentation Given by a Guest Speaker from the Air Cadet League of Canada [ACLC]),
 - (4) EO C307.04 (Identify the Application Procedure for the Glider and Power Pilot Scholarships), and
 - (5) EO C307.05 (Participate in a Presentation on the Duke of Edinburgh Award Program).

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EO M407.01

1. **Performance:** Discuss Proficiency Level Four Training Opportunities
2. **Conditions:**
 - a. Given:
 - (1) Handout of performance objectives (POs) and enabling objectives (EOs) of Proficiency Level Four training opportunities,
 - (2) Supervision, and
 - (3) Assistance as required.
 - b. Denied: Nil.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard:** The cadet shall:
 - a. discuss Proficiency Level Four mandatory training, to include:
 - (1) common training, and
 - (2) air elemental training;
 - b. discuss Proficiency Level Four complementary training; and
 - c. discuss leadership appointment opportunities.
4. **Teaching Points:**

TP	Description	Method	Time	Refs
TP1	Conduct an in-class activity to identify Proficiency Level Four mandatory training opportunities, to include: <ol style="list-style-type: none"> a. training common to the sea, army, and air elements of the CCO, to include: <ol style="list-style-type: none"> (1) community service, (2) leadership, (3) personal fitness and healthy living, (4) recreational sports, (5) air rifle marksmanship, (6) general cadet knowledge, (7) drill, and (8) instructional techniques; and b. air elemental training, to include: <ol style="list-style-type: none"> (1) CF familiarization, (2) aviation subjects, 	In-Class Activity	10 min	A0-096 A3-064

TP	Description	Method	Time	Refs
	(3) aerospace, and (4) aircrew survival.			
TP2	Identify Proficiency Level Four complementary training opportunities.	Interactive Lecture	10 min	See Remarks para. 11 (a).
TP3	Discuss leadership appointment opportunities at the squadron.	Group Discussion	5 min	

5. **Time:**

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|----|----------------------------|--------|
| a. | Introduction / Conclusion: | 5 min |
| b. | In-Class Activity: | 10 min |
| c. | Interactive Lecture: | 10 min |
| d. | Group Discussion: | 5 min |
| e. | Total: | 30 min |

6. **Substantiation:**

- An in-class activity was chosen for TP 1 as it is an interactive way to provoke thought and stimulate interest among the cadets.
- An interactive lecture was chosen for TP 2 to orient the cadets to and generate interest in Proficiency Level Four complementary training opportunities.
- A group discussion was chosen for TP 3 as it allows the cadets to interact with their peers and share their knowledge, experiences, opinions, and feelings about leadership appointments at the squadron.

7. **References:**

- A0-096 CATO 11-04 Director Cadets 3. (2007). *Cadet program outline*. Ottawa, ON: Department of National Defence.
- A3-064 CATO 51-01 Director Cadets 3. (2008). *Air cadet program outline*. Ottawa, ON: Department of National Defence.

8. **Training Aids:**

- Presentation aids (eg, whiteboard / flip chart / OHP / multimedia projector) appropriate for the classroom / training area,
- Handouts of the POs and EOs for Proficiency Level Four training, and
- Tape.

9. **Learning Aids:** Handouts of the POs and EOs for Proficiency Level Four training.

10. **Test Details:** Nil.

11. **Remarks:**

- a. For Proficiency Level Four complementary training opportunities in TP 2, refer to the squadron's annual training plan.
- b. This EO should be scheduled as early as possible in the training year. See the sample schedule located at Chapter 2, Annex C.

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EO M407.02

1. **Performance:** Discuss Year Four Cadet Summer Training Centre (CSTC) Training Opportunities
2. **Conditions:**
 - a. Given:
 - (1) Supervision, and
 - (2) Assistance as required.
 - b. Denied: Nil.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard:** The cadet shall discuss year four CSTC training opportunities, to include:
 - a. areas of interest,
 - b. courses within each area of interest,
 - c. prerequisites for the courses within each area of interest,
 - d. staff cadet advanced training, and
 - e. the choices for year four CSTC training opportunities.
4. **Teaching Points:**

TP	Description	Method	Time	Refs
TP1	Discuss the areas of interest of CSTC training opportunities, to include: <ol style="list-style-type: none"> a. fitness and sports, b. music, c. marksmanship, d. leadership, e. aviation, f. aviation technology, g. aerospace, h. aircrew survival, and i. staff cadet advanced training. 	Group Discussion	10 min	A0-010 A0-033 A0-128 A3-029 A3-061 A3-192
TP2	Explain the choices for year four CSTC training opportunities, to include: <ol style="list-style-type: none"> a. all six-week courses offered within each area of common interest, b. all six-week courses offered within each elemental-specific area, 	Interactive Lecture	15 min	A0-010 A0-033 A3-029

TP	Description	Method	Time	Refs
	c. the three-week Advanced Aviation Course, and d. prerequisites for each six-week course.			

5. **Time:**

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| a. | Introduction / Conclusion: | 5 min |
| b. | Group Discussion: | 10 min |
| c. | Interactive Lecture: | 15 min |
| d. | Total: | 30 min |

6. **Substantiation:**

- A group discussion was chosen for TP 1 as it allows the cadets to interact with their peers and share their experiences, opinions, and feelings about year four CSTC training opportunities.
- An interactive lecture was chosen for TP 2 to orient the cadets to the choices for year four CSTC training opportunities and to generate interest in the subject.

7. **References:**

- A0-010 CATO 11-04 Director Cadets 2. (2007). *Cadet program outline*. Ottawa, ON: Department of National Defence.
- A0-128 CATO 13-28 Director Cadets 2. (2006). *Advanced training—Staff cadets*. Ottawa, ON: Department of National Defence.
- A3-029 CATO 51-01 Director Cadets 3. (2006). *Air cadet program outline*. Ottawa, ON: Department of National Defence.
- A3-061 CATO 54-27 Director Cadets 4. (2007). *Power pilot scholarship program*. Ottawa: ON: Department of National Defence.
- A3-192 CATO 54-26 Director Cadets 4. (2007). *Glider Pilot Scholarship Program*. Ottawa, ON: Department of National Defence.

8. **Training Aids:** Presentation aids (eg, whiteboard / flip chart / OHP / multimedia projector) appropriate for the classroom / training area.9. **Learning Aids:** Nil.10. **Test Details:** Nil.11. **Remarks:**

- This EO should be conducted before the summer training application deadline.
- It is recommended that the summer training application forms be completed during a training session after this EO has been conducted.

EO C407.01

1. **Performance:** Prepare for a Merit Review Board
2. **Conditions:**
 - a. Given:
 - (1) Supervision, and
 - (2) Assistance as required.
 - b. Denied: Nil.
 - c. Environmental: Classroom or training area large enough to accommodate the entire group.
3. **Standard:** The cadet shall prepare for a merit review board by:
 - a. identifying occasions requiring merit review boards;
 - b. describing the preparation process for a merit review board for promotion; and
 - c. participating in a practice merit review board based on a scenario.
4. **Teaching Points:**

TP	Description	Method	Time	Refs
TP1	Identify occasions requiring a merit review board, to include selection of recipients for: <ol style="list-style-type: none"> a. promotions, b. awards, c. Cadet Summer Training Centre (CSTC) training opportunities, d. CSTC staff appointments, and e. scholarships. 	Interactive Lecture	5 min	A3-006 A0-133 C0-416
TP2	Describe: <ol style="list-style-type: none"> a. how to prepare for a merit review board for promotion; and b. tips for a successful interview. Note: Cadets will prepare for an example practice merit review board for promotion at the end of this TP.	Interactive Lecture	20 min	A3-006 A0-133
TP3	Have the cadets participate in a practice merit review board based on the instructions given in TP 2.	In-Class Activity	55 min	A0-133

5. **Time:**

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| a. Introduction / Conclusion: | 10 min |
| b. Interactive Lecture: | 25 min |
| c. In-Class Activity: | 55 min |
| d. Total: | 90 min |

6. **Substantiation:**

- a. An interactive lecture was chosen for TPs 1 and 2 to present preparations for merit review boards and to summarize the teaching points.
- b. An in-class activity was chosen for TP 3 as it is an interactive way to provoke thought and stimulate interest among the cadets.

7. **References:**

- a. A0-133 CATO 13-02 Director Cadets 3. (2008). *Cadet rank promotions*. Ottawa, ON: Department of National Defence.
- b. A3-006 CATO 55-04 Director Cadets 3. (2005). *Air cadet dress instructions*. Ottawa, ON: Department of National Defence.
- c. C0-416 Air Cadet League of Canada BC Committee (2009). *Sponsoring committee resources: Mock boards*. Retrieved March 4, 2009, from http://www.aircadetleague.bc.ca/SponCommResources/Mock_Boards.PDF

8. **Training Aids:** Presentation aids (eg, whiteboard / flip chart / OHP / multimedia projector) appropriate for the classroom / training area.

9. **Learning Aids:** Nil.

10. **Test Details:** Nil.

11. **Remarks:**

- a. Cadets will be given scenarios to prepare for a merit review board at the end of TP 2.
- b. Some nationally directed and regionally directed activities may periodically require merit review boards.
- c. When scheduling this lesson, allow at least two weeks between TPs 2 and 3.
- d. For cadets interested after TP1 (e), M307.03 (Recognize the Partnership Between the Air Cadet League of Canada [ACLC] and DND) includes information on cadet scholarships provided for by the ACLC.